

The Livingston Parish Gravity Drainage District One met in a regular meeting on Tuesday, February 8, 2022, at 6:30pm at the Administration Office at 8114 Highway 190 in Denham Springs, La.

Meeting called to order by Chiarman David Provost.

Present: DProvost, C. Whitmire, R. Borne, C. Juneau, J. Spence

Guests: Employees of the District, Trey Sanders H.T. Bourgeois CPA

Legal Counsel, Blayne Honeycutt

Jacob Murray, of Quality Engineering

Prayer was made by the Administrative Secretary and pledge of allegiance made.

Motion to approve the minutes for the 1-11-22 and 1-25-22 regular meetings as mailed with no public comment by C. Whitmire seconded by R. Borne
Vote passed Yeas-5 Nays-none Absent-none

No public were in attendance so Chairman moved to the next agenda item. Trey Sanders of H.T. Bourgeois CPA addressed the board and presented an updated 2021 financial audit agreement and AUP audit agreement. He answered board questions.

Motion to approve the audit engagement agreements for the 2021 financial audit and 2021 AUP audit as presented by H.T. Bourgeois with no public comment by R. Borne seconded by C. Whitmire
Vote passed Yeas-5 Nays-none Absent-none

Legal Counsel reported that 3 bids were tabulated for compliance to the previously advertised specifications and the notice of intention to purchase from the lowest valid bid from Covington Sales for the purchase of grappler truck equipment was issued.

He gave a Satcher property update noting need for Quality Engineering's oversight. Board directed Quality Engineering to draw a plat map of the Satcher ditch for oversight of cleaning.

He noted that at a recent meeting with FEMA and NRCS that philosophy was revealed that FEMA may not actually reimburse IDA debris to District contractors. He noted that the advertisement for contractors for debris removal will be made in the next three weeks.

Administrative Secretary presented financial statements for the January period with a review of the monthly bills.

Motion to approve the financial report for the January period as presented with no public comment by C.Whitmire seconded by C.Juneau Vote passed Yeas-5 Nays-none Absent-none

Engineer Jacob Murry reported that Jamie Seal will issue notes made at the FEMA meeting held recently.

A form for submitting a EDS (emergency debris site) agreement was requested to be approved by the Board,
Board made comments that the yard should not be used for debris storage.
Engineer gave an update on the past month's 6 reviews noting that 4 letters of no objection were issued. Two reviews needed further information.
He explained the 2 letters needing developer comments.

Paul Whited gave the Manager's report.

He presented an active job report in detail.

He noted that the pontoon equipment is being re-assembled and will be delivered next week.

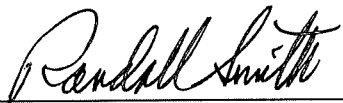
He stated that all trucks are decaled with other equipment to follow.

He stated that the website update is complete and that Willow Point US Corps permit has been received.

Chairman appointed committees for 2022 as follows:

Insurance C.Juneau, J.Spence Personnel C.Whitmire, J.Spence
Budget D.Provost, C.Juneau Policy,Procedures R.Borne C.Whitmire
Equipment D.Provost, R.Borne

Motion to adjourn the meeting with no public comment by C.Whitmire seconded by C.Juneau Vote passed Yeas-5 Nays-none Absent-none



Randall Smith Administrative Secretary

The Livingston Parish Gravity Drainage District One met in a regular meeting on Tuesday, February 22, 2022, at 6:30pm at the Administration Office at 8114 Highway 190 in Denham Springs, La.

Meeting called to order by Chiarman David Provost.

Present: DProvost, C. Whitmire, R. Borne, C. Juneau, J. Spence

Guests: Employees of the District, Roger Sutton, citizen

Legal Counsel, Hanah Callandro

Jacob Murray, Jaimie Seal of Quality Engineering

Brian Fortson, Elos Inc.

Prayer was made by the Administrative Secretary and pledge of allegiance made

Roger Sutton, citizen along Beaver Creek, addressed the board regarding clogs and garbage along Beaver Creek outfall to the Amite River. He voiced his concern over the trees in the creek and need for clearing. He recapped that huge trees are in the canal and will affect the flow from the north. He requested action to clean the trash and trees in selected areas.

Legal Counsel noted that she received word that a citizen (at Oak Plaza Drive) has his trash being dumped into canal and a letter to stop will be forwarded to the citizen.

She reported on the contract for uniform service and noted that the vendor, Unifirst hasn't been approved on the state bid listing as of yet. The current contract with Cintas will expire on 4-25-22. Carl Juneau reported that Cintas has agreed to adhere to state bid pricing for a new contract. Board agreed to discuss further.

Engineer reported on 8 reviews with 4 letters of no objection and 4 with comments needed.

*Jaimie Seal reported that Parish Council will consider new developer restrictions to not allow 50% of water to flow offsite for future developments.

*He stated the permit for the existing debris in the District yard which will be chipped and hauled away (FEMA approved).

*He updated on factors for the NRCS emergency watershed program through the Parish and how allocations must be reviewed from affected parishes. Carl Juneau expressed concern and need for the District to clear trees along Beaver Creek or take planning action to accomplish the clearing.

Robert Borne noted that the area is on a list to be cleaned. Brian Fortson stated that an official Corps permit is needed to be obtained in order to clean the entire canal. Board discussed the need of a permit to operate in Beaver Creek and the southern end similar to Gray's Creek.

J.Seal reported the need to change out the culvert that is needed by replacing with a railcar crossing. Engineer noted that this action should not be very expensive. Board discussed and directed the Manager to explore action to connecting the southern end of Beavers Creek. A cost estimate will be secured.

Board consensus directed Elos Inc. to provide a cost estimate for a permit for lower Beaver Creek for culvert clean out.

Engineer reported on the Fisher Road project as it continues research (one owner needing approval).

Engineer noted that on 3-10-22, an award will be given noting the District.

*Manager reported on a request from Parish DPW for assistance for area relief near McDonalds-Canes-Starbucks for drainage. Request is for a swale ditch be constructed for 800 feet west 1 foot deep for temporary drainage relief. Legal Counsel advised for Engineer to request for a copy of the existing wetland permit for this area. Board tabled this request.

*Manager noted Elos Inc has presented two proposals.

1- To extend the Grays Creek renewal J.D. permit for estimated \$3500 not to exceed \$5000

2- Proposed for a drainage assessment work order for the 15.81 miles of waterways with a desktop wetland dileniation permit application to the Corps specific to NRCS work.

Motion to approve the proposal by Elos Inc. for permit extension along Grays Crek with the US Corps as recommended with an estimated cost of \$3500 with no public comment by R.Borne seconded by C.Whitmire Vote passed Yeas-5 Nays-none Absent-none

Board and Manager discussed why these applications must be performed before NCRS will consider clearing reimbursement. Board made full discussion on the options of the drainage assessment proposal.

Board consensus directed Elos Inc. to assemble a cost estimate for a routine maintenance US Corps permit on the six waterways noted for clearing.

Manager presented Carlton Oaks issue whereby the owner of property is requesting a 25 foot servitude be given a variance on the building line. Engineer noted this issue would not be a good practice and board noted that no variance should be considered according to policy. It was also stated that a landowner in Greystone near Royal Birkdale is requesting a 2 to 4 foot drainage servitude to be given up by the District. Board agreed not to permit a variance at this time.

*Manager continues to research at property addition options.

*He noted that Legal Counsel will respond on a medicare letter for an employee's medical costs from a hospital stay.

There were no further board comments.

Motion to adjourn the meeting with no public comment by C. Whitmire seconded by C. Juneau Vote passed Yeas-5 Nays-none



Randall Smith Administrative Secretary

Next meeting Tuesday, March 8, 2022

The Livingston Parish Gravity Drainage District One met in a regular meeting on Tuesday, March 8, 2022, at 6:30pm at the Administration Office at 8114 Highway 190 in Denham Springs, La.

Meeting called to order by Chairman David Provost.

Present: DProvost, C. Whitmire, R. Borne, J. Spence

Absent: Carl Juneau

Guests: Employees of the District. Jace Morrison, citizen

Legal Counsel, Hannah Callandro

Jacob Murray, Jamie Seale of Quality Engineering

Brian Fortson, Elos Inc.

Prayer was made by the Administrative Secretary and pledge of allegiance made.

Motion to approve the minutes for the 2-8-22 and 2-22-22 regular meetings as mailed with no public comment by C. Whitmire seconded by R. Borne
Vote passed Yeas-4 Nays-none Absent-Carl Juneau

No public comments made from those in attendance so Chairman moved to the next agenda item.

Legal Counsel reported that fuel bid contract is set to end on 6-1-22 with a one year renewal of past bid as an option. Legal Counsel will attempt to renew at current contract pricing.

Administrative Secretary presented financial statements for the February period with a review of the monthly bills.

Motion to approve the financial report for the February period as presented with no public comment by C. Whitmire seconded by R. Borne
Vote passed Yeas-4 Nays-none Absent-Carl Juneau

Motion to approve the 2021 Louisiana Compliance Questionnaire as presented with no public comment by R. Borne seconded by J. Spence
Vote passed Yeas-4 Nays-none Absent-Carl Juneau

Engineer Jacob Murry reported on 5 reviews in past weeks with two comment letters issued and 3 letters of no objection issued.

Engineer reported on the review of area behind McDonalds on La 16 and noted that wetlands do exist (which have been mitigated). It was noted that actual Corps permits need to be presented. Board discussed difficulties of this project since it is not in a servitude and that the District doesn't normally dig new ditches in this manner. Board tabled the Parish request on this issue since adjacent neighbors have high concerns on drainage.

Jamie Seal noted that boundary survey on Yucan Ditch will be forthcoming for a plot map into a legal agreement for drafting.

Engineer gave an update on items being given consideration by the Parish:

(a) FONSI philosophy

(b) a development designed by Quality (Sweetwater-south of Nickens) is being challenged by Parish Councilman Harris. He noted all data is being provided to McLin Engineers for their review on behalf of the District.

(c) upstream and downstream no runoff policy consideration for a stricter Parish policy

Brian Fortson of Elos Inc. presented a proposal for a permit application using desktop delineation methods on 15.8 miles of drainage assessment for a fee of \$37,000 for 2 tasks for a Section 159 policy.

Motion to approve proposal from Elos Inc. to perform a wetland delineation, submit a permit application and provide a damage assessment coordination for 15.81 miles of waterway in the District with no public comments by R.Borne seconded by J.Spence Vote passed Yeas-4 Nays-none Absent-C.Juneau

Manager reported on the Cintas details for the new contract will save tremendous amounts on the uniform and supply bill.

Motion to approve the renewal of the Cintas contract for 2022 as per State Contract bid pricing as presented with no public comment by C.Whitmire seconded by R.Borne Vote passed Yeas-4 Nays-none Absent-C.Juneau

Manager noted an issue along Carol Ann street where a swale ditch has stumps from recent storm that a citizen is requesting removal. After researching it was noted that this stump does not impede drainage flow in the ditch. Board agreed not to remove trees and debris not in right of way which do not affect drainage.

Manager reported on the review of a variance request by Greystone citizen. Board discussed at length and decided no variances should be granted.

Legal Counsel will respond and noted that Parish grants revocation of ROW.

Manager noted that work is organized to begin for the summer season.

Chris Whitmire presented a Personnel Committee recommendation on compensation adjustments for 2022, noting the specific merit adjustments proposed by employee along with a 3% increase across the board. The estimated cost to the District is \$82,814.

Motion to approve Personnel Committee proposal on employee compensation adjustments for 2022 effective 3-9-22 as presented with no public comment by R.Borne seconded by D.Provost Vote passed Yeas-4 Nays-none Absent-Carl Juneau.

Under board comments, it was noted that on 3-10-22, an award to Quality Engineers for work performed on the District will be made. Board members and staff were welcomed to attend the award ceremony.

Jessie Spence also volunteered to follow up on the truck camera vendor for status of installations as previously approved.

Motion to adjourn the meeting with no public comment by C.Whitmire seconded by J.Spence Vote passed Yeas-4 Nays-none Absent-Carl Juneau



Randall Smith Administrative Secretary

The Livingston Parish Gravity Drainage District One met in a regular meeting on Tuesday, March 22, 2022, at 6:30pm at the Administration Office at 8114 Highway 190 in Denham Springs, La.

Meeting called to order by Chairman David Provost.

Present: DProvost, C. Whitmire, R. Borne, C. Juneau, J. Spence

Guests: Employees of the District, Jace Morrison, citizen

Legal Counsel, Hanah Callandro

Jacob Murray, Jaimie Seal of Quality Engineering

Prayer was made by the Administrative Secretary and pledge of allegiance made

Legal Counsel noted that the Cintas contract does comply with State Bid pricing.

She confirmed that Mrs. Smith did purchase the Lakes at Summerfield pond property and will sign our agreement when presented. Legal Counsel will need engineering data for insertion into the agreement.

Engineer reported on 8 reviews with 5 letters of no objection and 3 projects with comments needed (Cottages, Eagles Gate, and a 94 acre along Gray's Creek). He noted that one development will be affected by long term widening project on Grays Creek, so caution will be given in the review.

*Jaimie Seal reported that Parish Council road overlay agreement projects were reviewed and it was communicated back to the Parish of the 200 foot ROW footage needs affecting District 1. Manager noted that one culvert must be changed when this specific road is improved at Pine Bluff Road.

*It was noted that a homeowner at Savannah Trace (2002 development) near Arnold Road has improper flow. Engineer reported that the developer's construction never installed a weir as well as an outfall pipe improper installation. It was noted that piping failed to direct flow to Arnold Road along a 20 foot servitude. The District was never allowed to review this subdivision in 2002. Board discussed and recommended to refer homeowner that this issue is a civil matter.

Manager reported on the Azuga Corp. vehicle camera quote as follows:

a-Quote for \$155 per camera and \$23 per month with no contract

b-Quote for \$0 per camera and \$27 per month with 3 year contract

It was noted for extra options pricing would be for \$155 per camera at \$50 per month with 3 year contract

Manager and Robert Borne recommended the option B no extra options.

Motion to approve the Azuga camera quote option B as recommended by the Manager contingent upon the research of no hidden costs with no public comment by C.Juneau seconded by R.Borne Vote passed Yeas-5 Nays-none Absent-none


Manager reported on the Wyndham Way project that was completed. Dress up action was required several times per the homeowner's wishes. Board discussed and noted homeowner's request should be performed in the ROW only.

Manager stated he needs advice from Engineers on a citizen's request for relief at a site on Cullen Road. Manager explained the history of drainage issues.

Manager stated that the crew has begun cutting for the season and that the pontoon equipment will be back operating on Gray's Creek by 3-28-22.

There were no further board comments.

Motion to adjourn the meeting with no public comment by C. Whitmire seconded by C.Juneau Vote passed Yeas-5 Nays-none



Randall Smith Administrative Secretary

Next meeting Tuesday, April 12, 2022 6:30 pm

The Livingston Parish Gravity Drainage District One met in a regular meeting on Tuesday, April 12, 2022, at 6:30pm at the Administration Office at 8114 Highway 190 in Denham Springs, La.

Meeting called to order by Chairman David Provost.

Present: DProvost, C. Whitmire, R. Borne

Absent: Carl Juneau, J. Spence

Guests: Employees of the District. Jace Morrison, citizen

Legal Counsel, Hannah Callandro

Jacob Murray, of Quality Engineering

Prayer was made by the Administrative Secretary and pledge of allegiance made.

Motion to approve the minutes for the 3-8-22 and 3-22-22 regular meetings as mailed with no public comment by R. Borne seconded by C. Whitmire
Vote passed Yeas-3 Nays-none Absent-Carl Juneau, Jessie Spence

No public comments made from those in attendance so Chairman moved to the next agenda item.

Legal Counsel reported that Lard Oil Company has agreed to honor an extension for an additional year at the state bid prices on the current contract beginning 6-1-22 until 6-1-23.

Administrative Secretary presented financial statements for the March period with a review of the monthly bills.

Motion to approve the financial report for the March period as presented with no public comment by C. Whitmire seconded by R. Borne
Vote passed Yeas-3 Nays-none Absent-Carl Juneau, Jessie Spence

Engineer Jacob Murry reported on 3 reviews in past weeks with letters of no objection and two comment letters issued and 3 letters of no objection issued since no issues were noted (La 447, Walker South 2 lots, Bryan Street 7 acres).

Engineer reported on the proposed car wash on Juban Road South stating that a review had no initial concerns, but some comments on a few items were sent to the developer's engineer.

*Engineer stated that a review for a new frozen custard shop at Juban Crossing noted issues on the outfall but this area is not maintained by the District. Manager noted issues at the car dealership south with the flow issue being promised to be fixed months ago by the dealership.

*Engineer also commented on concern for a proposed 7 apartment building development near Juban and the affect on the Castle Drive residents with ROW issues. Board directed Engineer to watch closely if the development proceeds.

Engineer presented on behalf of Jamie Seale a grant application with the La Flood Control Program for some new drainage funds available at no cost to the District. Board discussed and consensus was to direct Engineer to make the application.

Robert Borne requested Engineer to document a procedure with wording for board's understanding on the steps of action that Quality Engineers performs the reviews and steps concerning letters of objections or comments on issues to developers.

*Manager presented information on a documented ROW for Wyndam Way at Dunn Road and explained what survey results revealed. He noted that area has a building and a fence in the current ROW. Robert Borne questioned what action should be taken to ask removal. Legal Counsel explained litigation steps followed on a case by case basis regarding ROW's. Board discussed with Engineer and requested an overlay of the original plat with ROW. Board commented that once survey overlay is performed by the Engineer then Legal Counsel's notice to the property owner can be issued regarding the building and fence.

*Manager noted that the cutting season is beginning.

*Manager met with Arnold Road Subdivision residents, Legal Counsel, and Engineer regarding retention pond issues and concerns.

*He gave an update on several Greyston residents still wishing for waiver from the board on the ROW issues (discussed in the past). Board tabled the request.

*Manager noted that on South Juban a DR Horton development was shut down by the US Corps and no building action to date has been noticed (No plans have come to the Engineers as of yet).

Under commissioner comments, Robert Borne asked for any update on the Lakes at Summerfield pond purchase. Manager noted that the sale is progressing to a new individual per Legal Counsel.

Motion to adjourn the meeting with no public comment by C. Whitmire
seconded by R. Borne Vote passed Yeas-3 Nays-none Absent-Carl Juneau,
Jessie Spence

A handwritten signature in cursive script that reads "Randall Smith".

Randall Smith Administrative Secretary

The Livingston Parish Gravity Drainage District One met in a regular meeting on Tuesday, April 26, 2022, at 6:30pm at the Administration Office at 8114 Highway 190 in Denham Springs, La.

Meeting called to order by Chairman David Provost.

Present: DProvost, C. Whitmire, R. Borne, C. Juneau, J. Spence

Guests: Employees of the District

Legal Counsel, Hanah Callandro

Jacob Murray, Jaimie Seal, Phil Fan of Quality Engineering

Prayer was given by Chris Whitmire and pledge of allegiance made

Legal Counsel noted that the State Treasurer's Office grant is available for reimbursement up to 7-1-22 for the \$200,000 of the price of the Grappler Vehicle as per the bid. Total price is 251,890 per the bid. Legal Counsel requests direction to pay either a portion or the full price in order to turn in the official request. Board discussed at length and consensus to direct Manager to pay the full price now even though there will be a delay in delivery until after 7-1-22.

Motion to disburse the full amount of the awarded bid on the grappler vehicle as recommended by Legal Counsel in order to submit for reimbursement from the Louisiana Treasurer's Office with no public comment by C. Whitmire seconded by R. Borne Vote passed Yeas-5 Nays-none

Engineer reported on 5 reviews with 3 letters of no objection and 2 projects with comments needed (4H Club development with servitude issues).

*He reported that comments on two prior development projects were received from developer engineers as he had requested. Engineer explained his process of comments and letter of no objection sent to developers on behalf of the District. Robert Borne discussed the process and thanked him for the clarification.

*Engineer gave a report on the Wyndam Way review of ROW along with maps. He revealed that a fence and portable building are inside the designated 25 foot drainage servitude on the homeowners property. Board discussed issues noted and the Engineer explained the homeowners' action with the structures. Legal Counsel explained the ownership rights and the Manager explained the repair room needed to make repairs.

Board consensus directed Legal Counsel to send an official letter stating to the property owner and the HOA that fencing and portable structures inside our servitude have the potential to be removed if repair action is needed in the future.

*Manager and Engineer reported that phone calls regarding a developer's dirt movement near Hillon Road which may be blocking adjacent drainage. It was noted that the District has no authority since there is no dedicated servitude at this area. Engineer recommended for Manager and himself to meet with Parish officials to be informed of the situation. Board discussed and agreed for the Manager and Engineer to hold this meeting with Parish officials who govern the issue presently. Legal Counsel noted again that the District does not have authority on this site.

*Jamie Seale introduced Phil Fan who is assigned by Quality Engineers to the task of submitting grant funding items for the District.

*He noted several considerations that will be discussed at the upcoming 4-28-2022 Parish Council meeting:

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- 1- Consideration on requirement for developer documents to be verified by a 3rd party engineer with verification of actual dirt removed versus the plan that was approved on the development sites
 - 2- Consideration for a moratorium on all construction south of Interstate 12 due to growth factor resolution
 - 3- Consideration for accountability of owner/developer/surveyor plans to be the ultimate owner responsibility versus the present developer responsibility
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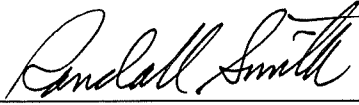
Manager requested decision on a new printer option since the old printer is having obsolete issues. The current vendor Gulf Coast Company is offering option A- \$135 per month lease for 60 months with new printer (same contract as old, includes mtce, etc.) option B-purchase new unit for \$4595 with no maintenance service. Manager recommends to follow option A. Board consensus agreed on option A and directed Manager to proceed.

Manager reported that the grappler unit is waiting on a chassis due to manufacturer backlog and that blade and supplies are scarce due to covid affected backlogs.

Manager noted that final preparation for repairing the small pontoon has been made and he gave a history of spray material used over the years. He stated that pricing increases on the concentrate used is very high and he will seek alternatives.

There were no further board comments.

Motion to adjourn the meeting with no public comment by C.Juneau
seconded by C.Whitmire Vote passed Yeas-5 Nays-none



Randall Smith Administrative Secretary

Next meeting Tuesday, May 10, 2022 6:30 pm
